

## **Edward Randle, CPA**

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### **EXECUTIVE SUMMARY**

CERTIFIED PUBLIC ACCOUNTANT combining cross-functional competencies in all phases of accounting, information systems, and staff supervision and management. Proficient in managing and developing financial reports and controls using staffing and technology efficiencies. Ability to contribute as a team player and interface with professionals on all levels. Expertise in identifying troublesome areas and implementing corrective measures.

### **PROFESSIONAL BACKGROUND**

Mississippi College, Flowood, MS

#### **Adjunct Accounting Instructor, 2010 - Present**

Organized personal learning activities to meet each student's needs setting clear expectations for course deliverables. Utilized new strategies to increase performance within the classroom, by using online learning systems (i.e. Moodle, CengageNow).

- Demonstrated ability to prepare goals and teach a diverse adult student body
- Provided innovative lecture techniques and teaching strategies for students
- Handled lecturing responsibilities successfully
- Determined student capabilities and utilized effective teaching methods to educate students
- Planned and administered exams to reinforce and gauge student comprehension

#### **Courses Taught**

- ACC 201 - Elementary Accounting I - (A study of the language of business including theory and techniques used in the preparation and interpretation of financial statements in accordance with generally accepted accounting principles).
- ACC 202 - Elementary Accounting II - (Fundamental concepts of financial accounting and uses of accounting data by managers, owners, creditors, investors and other users. A continuation of ACC 201).

University of Phoenix, Virtual Campus

#### **Adjunct Instructor, 2010 - Present**

Increased competence in online learning systems. Organized personal learning activities to meet each student's needs. Demonstrated ability to prepare goals and teach a diverse adult student body. Provided innovative lecture techniques and teaching strategies for students.

- Effectively implemented available lesson plans to ensure continuity of instruction.
- Assisted students by providing individualized instruction based on observation.
- Applied classroom management skills and curriculum knowledge.

#### **Courses Taught**

- FP101 - Foundations of Personal Finance (This course provides an overview of the elements necessary for effective personal financial planning and the opportunity to apply the techniques and strategies essential to this understanding).

Cal-Maine Foods, Inc., Jackson, MS

**Manager of Financial (SEC) Reporting, 2006 - Present**

Responsible for all corporate financial reporting such as preparing and reviewing monthly and quarterly financial reports; preparation of SEC filings (i.e. Form 10Q, Form 10K, & Form 8K) and supporting work papers; and preparation of periodic analysis reports. Assist in public information releases. Assist IC department with SOX audits. Managed fixed assets. Prepare various year end tax schedules. Review corporate tax returns.

- Reduced time to file our SEC periodic reports by an average of six days
- Reduced Company payments to outside accountants by performing financial reporting research in-house
- Analyzed financial accounts to provide detailed reports of fiscal health to senior management
- Communicated directly with external auditors for quarterly reviews and year end audit
- Prepared and reviewed year end schedules and supporting documentation for note disclosures
- Performed SOX audits
- Helped controller and assistant-controller keep the accounting policies manual up to date
- Review corporate tax returns
- Provided tax research assistance, which reduced company payments to outside accountants
- Assisted with ERP implementation
- Perform special projects for CFO
- Assisted outside accountants with cost segregation studies
- Automated weekly financial and operation reporting systems through the use of databases and pivot tables
- Coordinated the company's compliance with SEC's XBRL mandate

David M. Compton CPA & Company, Meridian, MS

**Senior Staff Accountant, 2003 - 2006**

Prepared personal and business tax returns. Prepared payroll tax returns. Prepared sales tax returns and property tax renditions for clients. Prepared compiled financial statements for clients.

- Performed tax controversy work for clients
- Provided on-site assistance with year end inventory counts for clients
- Provided training to QuickBooks clients
- Performed cost segregation studies
- Ensured and maintained ethical accounting practices
- Provided training to develop and enhance quality customer relations
- Conducted month-end transactions, reconciled bank statements, credit card statements, and daily sales
- Prepared tax returns, financial statements, established and maintained clientele, consulted and advised clients, prepared tax planning, maintained client databases, depreciation and amortization schedules, filed quarterly payroll reports and quarterly sales tax reports
- Provided sound strategic advice to business clients needing to optimize internal financial controls, and also prepared and presented a full gamut of financial reports, reconciliations, and taxation returns from general ledgers and month-end closures, through profit and loss reports, bank reconciliations, and annual taxation returns

Dynacare Mississippi, Meridian, MS

**Staff Accountant, 2001 - 2003**

Performed month-end and year-end closing functions. Prepared adjusting journal entries. Assisted Finance Director in daily financial processing, including monitoring of payroll data, cash receipts, billing, disbursements, expense accounting, and deposits. Steadily increased responsibility, particularly with regard to financial matters, often given various analytical projects that were not associated with primary responsibilities to accomplish.

- Utilized pivot tables and database administration to analyze various financial accounts
- Maintained intercompany schedules and prepared journal entries to eliminate intercompany activity
- Maintained schedule and prepared monthly journal entries to record interest rate swap with Canadian bank
- Oversee accounts payable
- Assisted department managers in the creation of the annual budget.

**EDUCATION**

**Jackson State University**

**M.B.A., Business Administration, 2009**

**Mississippi State University**

**B.B.A., Accounting, 2001**

**AFFILIATIONS**

- Mississippi Society of Certified Public Accountants
- American Institute of Certified Public Accountants

**LICENSES**

C.P.A. (License #: 5745), Mississippi

**VOLUNTEER**

Voice of Calvary Ministries, Jackson, MS

**Board of Servants - Treasurer, 2009 - Present**

Chair of Finance Committee Make financial presentation to the entire board of servants.